YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Jesus and Mary College
• Name of the Head of the institution	Prof.Sandra Joseph
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	011-26110041
• Mobile no	9840170746
• Registered e-mail	principal@jmc.ac.in
• Alternate e-mail	sanjose@jmc.ac.in
• Address	Bapu Dham, Chanakyapuri, New Delhi-110021
• City/Town	New Delhi
• State/UT	DELHI
• Pin Code	110021
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**University of Delhi**	
• Name of the IQAC Coordinator	**Dr. Alka Marwaha**	
• Phone No.	**01244049151**	
• Alternate phone No.	**9891361608**	
• Mobile	**9891361608**	
• IQAC e-mail address	**naac.coordinator@jmc.ac.in**	
• Alternate Email address	**amarwah@jmc.du.ac.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.jmc.ac.in/uploads/staticfiles/naac/aqar/AQAR%202019-20.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jmc.ac.in/uploads/staticfiles/naac/academic_calendar/ACADEMIC%20CALENDAR%202020-21.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.26**	**2015**	**01/05/2015**	**30/04/2020**
Cycle 2	**A+**	**3.35**	**2021**	**16/11/2021**	**15/11/2026**

6.Date of Establishment of IQAC **19/03/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jesus and Mary College	**Maintenance Grant**	**UGC**	**2020-21**	**431607429**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• **External Academic Audits of the departments were conducted and shared with the departments. • For streamlining of Data Management, proformas were created, redesigned and shared with all the departments, offices, library, committees and societies. • Fourth Volume of JMC Review, An Interdisciplinary Social Science Journal of Criticism, Practice and Theory was launched on 27th November 2020. • Medical Room and Canteen Committees have been reconstituted. • Many webinars were conducted during the year by various departments and societies. (Details available on the College Website).**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Submitting the AQAR for the year 2018-19.	Submitted the AQAR for the year 2018-19 on 17 October 2020.
Submitting the IIQA for the Second cycle of NAAC Accreditation.	Submitted the IIQA for the Second Cycle of NAAC Accreditation on 8h Dec 2020.
Finalising the seven Criteria of NAAC report and presenting it to the 1QAC members.	Finalised the seven Criteria of NAAC report and presented it to the 1QAC members. The SSR was submitted on 13th February, 2021 to NAAC for DVV Process.
External Academic Audits of the departments to be conducted	External Academic Audits of the departments were conducted and shared with the departments
Streamlining of Data Management in all departments, offices, library, committees and societies.	For streamlining of Data Management, proformas were created, redesigned and shared with all the departments, offices, library, committees and societies.
Revive and complete the 30-hour Life Skills Development Certificate Course which got effected due to pandemic.	30-hour Life Skills Development Certificate Course could not be completed as the students registered for the course were having problems due to the pandemic.
To prepare the AQAR for the year 2019-20.	Preparation of the AQAR for the year 2019-20 is in progress.
To reconstitute the Medical Room and Canteen Committees.	Medical Room and Canteen Committees have been constituted.
Online Seminars and Conferences to be organised.	Many webinars were conducted during the year by various departments and societies. (Details available on the College Website).
Planning for establishment of an Incubation Centre.	Plans are in progress for setting up an Incubation Centre.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	14/03/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	02/12/2020

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   565

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **3183**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **378**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **990**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **131**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **131**

Number of sanctioned posts during the year

Extended Profile

1.Programme	

1.1 Number of courses offered by the institution across all programs during the year	**565**

File Description	Documents
Data Template	[View File](#)

2.Student	

2.1 Number of students during the year	**3183**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**378**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**990**

File Description	Documents
Data Template	[View File](#)

3.Academic	

3.1 Number of full time teachers during the year	**131**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	131

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	61
4.2 Total expenditure excluding salary during the year (INR in lakhs)	149.58
4.3 Total number of computers on campus for academic purposes	100

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Jesus and Mary College is a constituent college of University of Delhi, and as such follows a pre-determined syllabus set by the parent University. The college innovates within these established academic structures, committed to providing holistic development for its students.**
- **Academic processes are streamlined, with timetables, workloads and other supporting administrative tasks prepped well in advance of teaching session. Departmental reports are collated at the end of each academic session, documenting the academic and extracurricular work undertaken by the department in that year, thereby compiling its response in a systematic manner.**
- **For continuous growth, our teachers regularly update their knowledge through active involvement in Research and Faculty Development Programmes. They are also members of various bodies of the University contributing to curriculum reviews, assessment and evaluation.**

- The intellectual teaching body of JMC employs ICT to enhance their pedagogy. The college employs technologically enabled infrastructure for everyone, with special infrastructural assistance for our students with disabilities, which makes it possible for all our students to engage in an appropriate teaching learning process. Experiential learning for the students through internships, projects, and field trips is specifically facilitated. JMC library provides access to a vast repertoire of international and national journals, reports, books etc as well as e-resources to strengthen the teaching learning processes.
- Besides its academic credentials, JMC is one of the few colleges that offer dedicated certificate add-on courses. These courses impart life skills and are transacted by practitioners, thus providing opportunity to students for hands on experience and building bridges with the world of work.
- Complementing the pursuit of effective curriculum transaction is the strong tutorial and mentor-ward system. Smaller groups of students are created, so that academic and other discussions are individualized. JMC prioritizes the amalgamation of academic and mental health of our students through the mentor ward system where each student is assigned a faculty mentor for academic and extra-academic guidance. Through focused interactions and guidance offered by the teachers, students are able to have their academic and other issues suitably addressed.
- At JMC, education is a dialogic process, and it is the robust feedback system that gives it this accountability. Feedback forms for students, teachers, alumni, employers, parents, and the non-teaching staff are displayed on the college website for the requisite stakeholders to confidentially give the college their evaluations and suggestions. The institution strives to incorporate these into all aspects of its functioning.
- JMC champions an empathetic approach, endeavoring to raise the consciousness of our students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hamper an individual's growth. This allows them to participate in society as mindful individuals. Interdisciplinarity and sensitivity form a significant aspect of our vision of providing transformative education to women.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.jmc.ac.in/academics/ugcourses

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- Being a constituent college of the University of Delhi, JMC follows the Academic Calendar issued by the University at the beginning of the academic year. It clearly delineates a schedule for teaching, examination, semester break and vacations, that is strictly followed by the college to ensure smooth and efficient functioning of its teaching and administrative processes. Within the same framework, the college also prepares its own calendar of events and activities before the commencement of the Academic Session and the same is communicated to all. For transparency of functioning, both the University and the college academic calendars are placed on the college website.
- All the aforementioned information is reinforced during the collegiate and departmental orientation of new students at the beginning of academic session.
- The Principal also conducts meetings with the Teacher-in-charge(s), faculty from individual Departments, and entire Staff including non-teaching to ensure smooth implementation of the activities as scheduled.
- For the purpose of conducting Continuous Internal Evaluation, teachers prepare their schedule of teaching, class tests and assignments in accordance with their allotted time table keeping the academic calendar and planned co-curricular activities of the college in mind.
- The students are informed well in advance about the deadline for assignment submissions, dates for class tests and presentations, as well as their final internal assessment marks. Criteria for assessment is also shared with the students. They are encouraged to seek guidance from teachers during the designated tutorial slots or the latter's free time. The mentor-ward periods are created specially to supplement this kind of academic framework with the extra-academic support that the students might require.
- Multiple assessments are taken, with the aim of allowing the students to incorporate suggestions offered by the teacher, thereby making learning a continuum and creating various

opportunities for the students to succeed. The institution's approach is reoriented to suit the learner's pace, ensuring the mitigation of any pressure on the students.

- Project work, field work and presentation components of the syllabus and assessment are arranged keeping in mind the pre-planned academic calendars.
- Mid-Semester break, a week long break offered by University of Delhi, is utilized for the abovementioned field work, project work, excursions, industrial visits, etc. which form an integral part of CIE. This allows for students to recuperate and yet enhance their worldviews through innovative learning methodologies.
- JMC calendar bears testament to the diverse arenas in which our students enthusiastically contribute and excel. It is equally important to carve a space for collegiate events like the 'Sports Day', 'Montage' (college festival), 'Octet' (celebrating diversity through the cultural festival of Ethnic Eight Society) in the lives of our students as the qualitative impact of an inclusive and balanced education allows for all-round development of the students.
- Everything in the institution is geared towards providing transformative education in a structured manner to our students, with accessibility, comprehensibility, and transparency as our watchwords in this process.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.jmc.ac.in/uploads/staticfiles/naac/academic_calendar/ACADEMIC%20CALENDAR%202020-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

9

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

96

File Description	Documents
Any additional information	[View File]()
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]()

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **JMC stands for values likes compassion and commitment to development of self and society. The college has compulsory student societies like JMCEP (Jesus and Mary College Educational Programme), WSC (Women's Studies Centre), AICUF (All India Catholic Federation), Green Society and Peace Society, which regularly organize socially relevant events and outreach programmes so that students learn to engage with socio-cultural issues in a constructive and experiential manner.**
- **Academically, Generic Electives, Skill Enhancement Courses and Ability Enhancement Compulsory Courses are offered within and across departments, to help students critically examine issues related to gender, environment and ethics.**
- **The Department of History in collaboration with WSC organized a Special Lecture by Urvashi Butalia on 'A History of Our Own: Mapping Women's Movements and Feminisms in India', on 10th March 2021, to commemorate International Women's Day. On the 'International Girl Child Day', WSC in collaboration with JMCEP organised an interactive session on the topic - 'Gender as a Social Construct: Role of School and Society' with Ms. Nisha Dedhwal as the guest speaker.**
- **Owing to the pandemic, the college has expanded and diversified its outreach programmes. The NSS Unit of JMC in collaboration with other colleges under NSS, DU, joined the Anti-Covid Task Force and developed databases to connect Covid-affected patients with the people having requisite resources when the second wave had paralysed the country. JMCEP, in collaboration with the NGO Social Vision, conducted a donation drive (monetary contributions and basic amenities) in the month of October 2020 to help underprivileged families who had lost employment opportunities. Strengthening its commitment to the community, JMC, in collaboration with Primus Super Speciality Hospital, organized Drive- through Vaccination**

- Camps twice, from 18th - 21st June and 9th- 10th July 2021, to provide a hassle-free vaccination experience.
- JMC has carefully planned its infrastructure so as to prioritize conservation of the environment. There has been a conscious effort to preserve rock base to a large extent.
- The college building is well provisioned for students with disability. The Equal Opportunity Cell organized its annual inter-college competition 'Prayas' for students with disability. The highlight was an interactive live session on 'Inclusivity and Disability' by Professor Anil Kumar Aneja, Nodal Officer, Persons with Disabilities, DU. WSC organized a workshop on Disability, Gender and Accessibility on 17th February 2021 with Ms. Srinidhi Raghavan, Co- Lead Programs of Rising Flame: A non - profit working for human rights of People with Disabilities.
- On 18th July 2020, Enactus organized a webinar on 'Sustainable Living in the Post-Covid World' in collaboration with Project Zero Waste, a social enterprise based in New Delhi. The Green Society conducted an Anti-Plastic Campaign in which college students were encouraged to replace plastic with other environment -friendly materials and were given guidelines about how to collect, segregate and dispose of plastic over the course of fifteen days. The Green Society also conducted a Webinar on Sustainable Menstrual Practices on 25th February 2021 in collaboration with Greensphere, Eco-Club of Indra Gandhi Technical University for Women via Google Meet.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

24

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

716

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.jmc.ac.in/uploads/iqac/aqar/criteria/Stakeholder%20Feedback%20Report%202020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.jmc.ac.in/uploads/iqac/aqar/criteria/Stakeholder%20Feedback%20Report%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1077

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

375

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of the learning levels of the students is done by the teachers in the classrooms during lectures and through conducting class tests, assignments, tutorials, etc; on the basis of which slow and advanced learners are identified. Specific teaching-learning methodologies oriented to the needs of such students are then discussed and implemented. An integrated approach is followed in the classes by our faculty. Traditional teaching methods are aided by new age technological methods to make learning more engaging and relatable. Slow Learners: Tutorials and remedial classes are organized, the purpose of which is to give special coaching in areas where they need support. Additional reading material and books in simple form is made available to increase their understanding of the subject. E-links are also suggested to the students to help them gain an in-depth knowledge of the subject. Bilingual explanations and discussions are done in the class with the aim of reaching out to the slow learners so that they can be brought at par with the rest of the class. Personal, academic and career-related counselling is given from time to time. Home assignments are given and evaluated on a regular basis. Additional tests are conducted outside the curriculum to assess the learning ability of students. Peer learning is encouraged through group discussions and presentations. This aids in building a culture of team work and helps to develop leadership as well as interpersonal skills. Advanced Learners: During lectures, tutorials, class tests, assignments and interaction outside the class, the teachers are able to assess the calibre of the students and identify the advanced learners. Departments through a combination of academic and co-curricular activities encourage the advanced learners to optimize their potential. Such students are encouraged to participate in inter college competitions. The faculty helps the students to get relevant research projects and publish papers in the field of their choice.They are suggested advanced readings in

the relevant topics to enhance their understanding of the subject to enable them to pursue research in future. They are encouraged to help and provide support to the weaker students by engaging in group discussions and presentations. They are given an opportunity for micro teaching in the class as well as making individual presentations. They are involved in special projects like book and movie reviews, analysis of current issues of relevance to their subjects. The College library provides the Inflibnet facility and other e-resources (linked to Delhi University) to help the advanced learners to broaden their horizons. Students who are advanced learners are encouraged to upgrade their knowledge and skills through add-on courses provided by the college along with special lectures organized by expert resource persons. Students are given recognition for their achievements at various forums in terms of cash awards, medals, appreciation certificates and scholarships. They are also motivated to secure rank and distinction in University examination.

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in/academics/departments/baprogramme/about
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3183	131

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College makes continuous and conscious efforts to enable its students to realize their potential and evolve as leaders and transforming agents of society. Some of the methods employed by the college in this process are:

- Slum visits are organised by several departments to gain an

understanding of the geographical, socio-political and economic factors of the lives of the people living in slum areas.

- Management Interaction Cell helps to combine theoretical knowledge with practical knowledge, through visits to Industrial/ Corporate houses. It gives students a platform to enhance their interpersonal skills and provide an insight regarding internal working of companies.
- Finance and Investment Cell provides students with an environment conducive to continuous intellectual development for all the finance-enthusiasts. They are also provided with a simulated stock market trading platform to gain practical knowledge of stock trading.
- The Entrepreneurship Cell provides the platform for innovative thinkers to take forward their entrepreneurial ideas.
- The Research and Skill Development Cell helps students conduct independent research in survey methods, data collection, and social outreach.
- Fully equipped Experiential/Simulative Labs for Bachelor of Vocational Studies are created to familiarize them with the actual working environment. Students also intern with hospitals and leading retail chain stores to gain hands-on experience and make them professionally ready.
- Field trips to biodiversity parks, heritage sites, etc. are organized to promote grass root understanding of concepts.
- Extensive use of Case Studies to improve the problem-solving ability of the students.
- Use of ICT & E-resources by students is encouraged.
- The college employs an interactive approach through discussions, debates, oral group presentations to encourage greater participation and interactive learning.
- Project work is assigned in all practical subjects to encourage teamwork and participative learning.
- Newsletters and Magazines are published by various Departments and Societies to nurture creativity and other skills.
- A dedicated Activity Period is assigned every Wednesday to organize various events by different societies and departments.
- Short-duration Add-on Courses like Financial Management, Media Studies, Advertising and Marketing, and many others are conducted to fill the gaps in knowledge and give students a competitive edge.
- Professional Counsellors are employed to enhance the learning process by supporting them with their personal and

professional concerns, if any.
- Special lectures/seminars/conferences are organized to encourage and motivate students to become participative agents and not just passive recipients of knowledge.
- Physical Education Practicum Camps, physical education lesson planning and developing games are organized for school children by B.El.Ed students. This enhances their experiential learning as part of their training to become teachers.
- School Planning and Management Programme by the B.El.Ed Department to understand school systems and infrastructure. These projects give insights into the school as a social system by analysis of vision of the school, policies, practices, hierarchy (if any) or decisionmaking system of the school, teaching-learning processes and human resource system.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.jmc.ac.in/compulsory-societies

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has a Wi-Fi Enabled Campus which helps the teachers and students to stay connected to the internet and learn and teach the updated information. Some teachers use and share E-books which are very useful for the students as they are handy and saves the cost of buying the physical books. Teachers use microphoneconnected speakers to enable them to reach to all the students in the classroom effectively.The teachers take practical classes for courses like Mathematics, Commerce, Computer Science, Economics, etc. The labs are updated with new softwares like Tally, R, Matlab, Microsoft Office, the latest Excel utility downloaded from the Income Tax Department website, etc. Teachers have started taking lectures online on Google Meet, Zoom, Microsoft Teams, etc. FDPs are conducted to enable/familiarize the teachers with these online platforms. Besides using the e-books in the e-classrooms, educational podcasts and videos, such as Ted Talks, YouTube Content, etc which further adds quality to lecture delivery. Teachers share reading materials, short notes, e-books over different media like Google Classroom, E-Mail, College Portal,Blogs, WhatsApp,etc. Teachers most often use ICTs for

'routine tasks' (lesson plan development, information presentation, basic information searches on the Internet, record keeping and so on).

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

131

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

131

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

77

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2002

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

JMC, being a constituent college of University of Delhi, is bound by the University rules regarding Internal Assessment. It gives 25% weightage in overall assessment of the students. The breakup of Internal Assessment as prescribed by the University is as follows:

- 10 % through Class Tests and Tutorials;
- 10% through Assignments, Projects and Presentations;
- 5% through Attendance.

Teachers ensure that the students are aware of the Internal Assessment Evaluation Criteria. It is discussed with them in detail to enhance transparency and rigor with a view to focus on

individual and original work. The criterion is objective and transparent devoid of any bias on the part of the teacher. Students are informed in advance that independent learning, original thinking and new ideas will be given additional points. Assignments and tests are regularly conducted and students are given multiple opportunities to improve their performance. A variety of techniques and methods such as MCQs, Analytical tests, Case studies, Book Reports, Classroom presentations, individual and group projects are employed. The College encourages the teachers to adopt innovative methods such as Open Book Tests, MCQs and Analytical Tests, etc. on a continuous basis before semester-end examinations held by the University. Teachers also bridge the knowledge gap of the students through innovative pedagogical practices employed in tutorials. According to individual needs of the students, sometimes personalized and individual evaluation methods are evolved, especially for foreign students and students with disabilities. Remedial classes are also offered in various subjects to provide additional help. Students are given the opportunity to improve upon their performance through re-tests and one to one discussion in tutorials. Teachers are given free hand to design their own evaluation methods in this category, whereby students are encouraged to participate in interactive sessions, group discussions, powerpoint presentations, projects and assignments. Students are also encouraged to apply the theoretical concepts taught in class to real life situations/problems through these projects, assignments etc. In some programmes like B.Voc, role plays are conducted to make the course content relevant to real life. Curriculum of some courses allow skill enhancement through Practical Sessions and continuous evaluation is done through testing of skills developed. Disciplines such as Commerce, Computer Applications, Economics and Mathematics have Practical Components as part of their Curriculum which focus on problem solving skills using ICT techniques and Software.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.jmc.ac.in/uploads/staticfiles/admission/JMC_final.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Jesus and Mary College is a constituent college of Delhi University and therefore it follows the guidelines set by the

University for the conduct of examinations. At the end of each semester, there is a final exam which is uniformly conducted for students across all the constituent colleges of Delhi University. The final exam for each paper has 75% weightage of overall assessment and the remaining 25% constitute internal assessment marks.

- The Internal Assessment forms a part of a continuous evaluation system conducted through Class Tests, Tutorials, Assignments, Projects and Presentations. All of these together constitute an integral part of Internal Examination which is carried out in a well-planned and systematic manner.
- The institution has a well-defined system in place to deal with examination related grievances.
- The College has adopted an online system where each student can view her total assessment marks at the end of each semester and can report discrepancies, if any, within a specified time period after which the marks are finally uploaded on the University portal.
- The College follows a completely web-enabled (online) internal assessment and attendance management system. Assignment and test / project marks are uploaded on the College website. The students can check their marks and approach the concerned teacher directly in case of any clarification or discrepancy.
- The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment.
- The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are returned to students with detailed remarks and suggestions for improvement. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective teachers.
- The marks are sent to the university only after each student has been given ample opportunity and time to review and register her complaint, if any.
- The final Internal Assessment marks are reviewed by the Departments. There is a Moderation Committee at the college level that looks into any discrepancies in Internal Assessment marks and takes requisite steps to ensure transparency and objectivity.
- If any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is promptly reported to the University by the College.

Hence the College employs a robust multi-tiered mechanism to ensure transparency and objectivity in dealing with grievances related to internal examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.jmc.ac.in/uploads/staticfiles/admission/JMC_final.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Program Outcomes (PO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with "University of Delhi" guidelines.

- The Learning Outcomes-based Curriculum Framework (LOCF) is intended to suit the present day needs of the student in terms of securing their path towards higher studies or a terminal degree guiding students towards career choices.
- Learning outcomes form an integral part of college vision, mission and objectives.
- The learning objectives are communicated through various means such as college prospectus, Principal's address to students and parents, Alumni meets and dissemination in classroom by concerned staff. These are also prominently featured on college boards, college magazine and other publications brought during conferences and seminars.
- Informing the stakeholders, especially the parents, persuade students towards skill oriented and value based courses.
- Students are made aware of the course specific outcomes through orientation programme, classroom discussion, expert lectures and practicals.
- Teachers are also well communicated about the outcomes.
- The college deputes teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes.
- Teachers actively participate in workshops on revision of syllabus organized by the university. Many teachers are also the members of syllabus sub committees, thus the process of perception and outcomes takes place in exact manner and excel the quality of teaching learning.

- **Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their career thus helping existing students align better with the specified course outcomes.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.jmc.ac.in/academics/programcourseoutcomes
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes.

Evaluation Process: The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. It is provided through University Examinations, terminal exams, internal and home assignments, unit tests, surprise tests, open book tests, etc.

Throughout the year the faculty records the performance of each student on each programme outcome. At the same time remedial coaching is also provided to slow learners to make pace with the desired progression.

Average attainment in Evaluation Process: Students under university examination are evaluated for 75% of total marks and institution for 25% marks as internal assessment. Students enrolled for Add On/Certificate Courses offered by the institution are evaluated by the institution itself. At the same time, observations of student knowledge and skills against measurable course outcomes are evaluated throughout the year.

The Methods of measuring attainment:

1.Annual and End Semester University Examination: The affiliating

University conducts examinations as per semester and annual pattern through which the institution measures programme outcomes based on the course attainment level fixed by the programme. It is a direct evaluation process.

2.Internal and External Assessment: Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject. External Assessment is evaluated by external experts for the Practical examinations, appointed by the University through Viva-Voce and practical files.

3.Institutional Examination and Tests: Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, terminal examination and the performance of the student is analyzed for assessing the attainment level of programme outcomes and programme specific outcomes.

4. Feedback Evaluation: The Institution collects feedback from students, Alumni, Employers and Parents which is an important method of measuring attainment with objectives of identifying the attainment level of students in terms of programme, subject, course and syllabus outcomes and to understand the impact of teaching learning process.

5.Internships: Students are encouraged to take up internships, projects, fieldwork, etc. This helps them to obtain necessary skills and practical experience in their chosen discipline.

6.Placements: One of the most important Programme Outcomes of Undergraduate Degree is the employability of students upon successful completion of their degree programme. The college has a vibrant Placement Cell, which caters to the demands of companies from different sectors.

7.Higher Studies: Another parameter to measure attainment of POs, PSOs and COs is through progression of students towards higher studies in educational institutions in India such as IITs, IIMs, and for post-graduation in Indian and Foreign Universities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.jmc.ac.in/academics/programcourseoutcomes

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1016

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.jmc.ac.in/admissions/cutoffs

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.jmc.ac.in/iqac/criteria2

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Honorarium

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://sidbi.in/files/article/articlefiles/Assessment-Study-on-Mutual-Credit-Guarantee-Scheme.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Jesus and Mary College encourages students not only to absorb current knowledge but also to be enterprising and try to create new knowledge, products and ideas. The activities undertaken by several student societies have created an ecosystem for innovations and other initiatives for the creation and transfer of knowledge. Most important among these are; Entrepreneurship-Cell organizes various talks by new and established entrepreneurs (including our alumni) about the practical aspects of starting an enterprise and the problems and challenges they faced in their journey. The cell supports innovative ideas and helps the students getting access to funds for putting their ideas into practice. Mercatus, the Marketing Society organizes talks, Sales events and

other activities through the year for developing marketing skills among students. Prominent amongst these is the Annual Marketing Convention attended by hundreds of students from JMC and other colleges who participate in various competitive and learning activities. Finance and Investment Cell (FIC) organizes many informative talks and interactive sessions with members from the industry and academia including from the Stock Exchange. The society also organized various online and offline (inter-college) competitions to encourage and develop skills for financial and investment activities including trading in securities on virtual and real platforms and visits to SEBIheadquarters in Delhi. Enactus earlier called SIFE (Students in Free Enterprise) is an international society which organizes students' competition in countries around the world. The activities of the teams are judged on the basis of their impact in encouraging entrepreneurial activities and increase in the incomes of individuals with low income in the communities. Enactus JMC students have undertaken many projects in partnership with various Government and Non-Government organisations. Many of these projects have received National as well as International accolades and laurels. As a result of the above societies and the programmes organized by them, many of our students/ex-students have successfully launched their own start-ups. These budding and established alumni entrepreneurs are invited to come and interact with present students from time to time in order to motivate them to charter a carrier in entrepreneurship. Some of them are: Ms. Prerana Kohli, Founder, Best Life Ms. Gursakhi Lugani, Founder, NakhreWaali Ms. Enid Lall, Founder, ENL Enterprises Ms. Amien Narang, Startup, Bellissimo77 Ms. Isha Singhal, Co-owner at the Ambika Group, Guwahati Ms. Sonakshi Mitta, Founder of a startup, The Chai Chronicles Ms. Shubhangi Kapoor, Startup venture – UNGOOR Other initiatives for creation and transfer of knowledge include support and motivation for Research by students. Research Incubation Centers have been set up by students from various departments (in particular Mathematics and Economics) for undertaking theoretical and applied research under the supervision of faculty from their own and other departments. Some of them have written papers and presented them at National and International Conferences and also published in reputed journals. The college organises many National and International Conferences which provide opportunities for students to learn about latest developments in knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jmc.ac.in/iqac/societiescommitteesreport

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

`95`

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

`1.375`

File Description	Documents
URL to the research page on HEI website	https://www.jmc.ac.in/iqac/aqar
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

48

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

23

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Jesus and Mary College organizes extension activities in the neighborhood community that sensitizes students towards community issues, gender disparities, social inequity, etc., and inculcate social values and commitment to society. A brief description of some of the student societies follows: National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of student volunteers through community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India. Women's Studies Center (WSC) brings about awareness and sensitivity in the students and instill the desire to work for an equitable, safe, and just society for women through various activities such as postermaking, photography competitions, debates, and panel discussions with eminent personalities and an annual festival 'Jagriti' on International Women's Day. The society offers certificate courses on related themes and brings out an annual magazine and a bi-annual

newsletter. Jesus and Mary College Education Programme (JMCEP) is an initiative where children of the lower economic groups in the neighborhood community (Bapu Dham) attending the regular school come to the college premises twice a week. JMC students provide them with one-on-one help with their school curriculum and create awareness about issues of cleanliness, sanitation, disease control, etc. through fun activities including Diwali party, movie screening, and an Annual event where the children are encouraged to showcase their talents. Enactus JMC is a Social Entrepreneurship society that aims at the empowerment of people from marginalized and underprivileged sections by helping them become entrepreneurs. Since its inception, the Enactus JMC team has undertaken various projects that left an indelible mark on the target segments. Two current projects were shortlisted in the top 12 teams across the world for the World Water Race Competition. All India Catholic University Federation (AICUF) is a national-level university students' movement. The AICUF unit at Jesus and Mary College organizes various socially relevant and personality development-oriented programs for its members through which the students get practical exposure to the day-to-day living of the underprivileged and the marginalized. Green society works towards promoting the ethos of preservation and protection of our environment and to instill a feeling of responsibility for a better, greener, and cleaner environment through initiatives like plantation drives, competitions (online and Offline), and sale of plastic alternatives, talks by eminent speakers, excursions, screening of documentaries and campaigns on social media, etc. National Cadet Corps (NCC) -The Youth wing of the Indian Armed Forces trains young students to live a life of discipline and service to society through various activities including residential training camps. JMC unit of NCC has been actively participating in various camps/activities and have won many awards. Besides these societies, each department conducts Seminars, Workshops, Talks, Donation Drives, Field trips, etc. to sensitize students and most teachers work towards inculcating these values in their classroom teaching and as living examples.

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in/compulsory-societies
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

12

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

96

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

6136

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Jesus & Mary College has constantly endeavoured to provide quality education and ensure all round development of the students in order to create aware, responsible and empowered women. Set in the backdrop of an extensive green cover, the college has an aesthetic landscape which is architecturally striking. The institution has a well maintained, user friendly and resilient infrastructure conducive to teaching, learning and comprehensive development of students.

- The Teaching Block has well-appointed and spacious classrooms, tutorial rooms, department rooms, B.El.Ed lab, B.Voc. Lab and Psychology lab. The classrooms are equipped with projectors so that ICT can be used for strengthening academic discourse.
- There arefourcomputer labs available for the students. These labs have adequate computer equipment, internet connectivity and projectors to support practical sessions. In addition, the college provides access to software packages such as Python, R, SPSS, MATLAB, Tally ERP9, Java etc.
- The Lab for B.Voc. Healthcare Management course is designed to simulate a hospital setting. It has various sections in it, for instance: Billing Section, Doctor's Room, Out Patient Section, Pharmacy. The students often engage in simulation and mock exercises to get a better understanding of how hospitals function. The B.El.Ed lab and Psychology lab have their own lab assistants who maintain the equipment.
- The campus is Wi-Fi enabled for the benefit of students and faculty.
- The well-stocked College Library is spread over three floors of an impressive building, with a total area of 1686.81 sq meters. It is fully air-conditioned, Wi-Fi enabled and has a seating capacity of 220 users. The ground floor of the library has a property counter, librarian's room, circulation (Issue/Return) counter, Online Public Access Catalogue, Processing Section, and Stacks. The first floor has a Text-Book Section, Periodical Section and computer access. Reading room for faculty and students is available on the ground floor as well as the first floor. The second floor is dedicated to the e- library, which has 100 mbps

- internet bandwidth to access e-journals through INFLIBNET and N-LIST, Reference Section, Book Bank, a seminar room, audio visual room and research & collaboration centre, e-resource centre and counselling-cell.
- The Administrative Block of the college consists of the Principal's Office, the Accounts Office, the General Office, and the Caretaker's office which are fully ICT enabled.
- The magnificent Multi-Purpose Hall with an Auditorium, established in 2006, has a total area of 2979.55 sq. m. Academic events like conferences, seminars, talks etc. and student activities are hosted in the auditorium.

- The Audio Visual Room and Resarch & Collaboration Centreis equipped with a tripod, 2 Handycams, projector, laptop and other aids for teaching and learning. The facility can be used to record lectures and create e-content. The room receives optimal natural light, it can accommodate up to 60 people, giving students a live multimedia experience.

- The college has a Book Shop and a Photocopy unit providing services to the students at subsidized rates.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmc.ac.in/uploads/staticfiles/ naac/supportingdocuments/criterion4/4.1.1/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is committed to offering resourceful infrastructure for holistic growth of students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other student and faculty support amenities.

- A spacious Amphitheatre, fully equipped and air-conditioned Auditorium, Common Room and Multi-Purpose Hall are available for the students to organize and participate in co-curricular, recreational and cultural activities.
- The Multi-purpose building and hall, inaugurated in 2006, has an area of 2979.55 sq. m. The Auditorium is situated within this building.

- The auditorium is equipped with state of the art infrastructure and apparatus. It has a seating capacity of 600 persons. The auditorium has excellent acoustics and has a JBL sound system with twelve speakers, four amplifiers and a mixer. There are two hand mikes, one collar mike, two floor mikes and eight standing microphones. The auditorium has been provided with a screen and a projector. There is Full Stage System of lights consisting of 60 lights and a mixer.
- The hall has an air conditioning system. There is a generator for power back-up and the firefighting system is in place. There are 25 hand fire extinguishers and six exit points in the hall.
- The basement of the hall consists of seminar rooms and fully equipped computer laboratories.
- It also has an area for indoor games like Judo, Badminton and Table Tennis.
- The roof of the MPH has the 48 KWh on-grid solar power plant which supplies green energy to the entire campus.
- The Amphitheatre provides an outdoor, vibrant space for various exhibitions and festivals. It has been an active space used for cultural activities like music, theatre in particular street plays, talks, poetry reading sessions, art and photography competitions.

The college takes pride in its comprehensive sports training and fitness infrastructure.

- The outdoor sports facilities include football court, basketball court, cricket pitch, tennis court, open space for yoga etc.
- Indoor arrangements comprise of a badminton court, table tennis and judo room which is also used for taekwondo and wrestling.
- A fully equipped gymnasium is open for the students and staff from 7:30am to 5:30pm. Trained Instructors are available for assistance, guidance and training. It is a popular spot for both sports enthusiasts and the health-conscious. The gymnasium has latest equipment and machines: Cross Trainer, Power Rack, Stationary Bike, Treadmill, Vibration Plate, to name a few.
- The Sauna (Steam Bath) unit in the gymnasium is quite sought-after by the students.There is an open gymnasium set in the verdant greens which is accessible to everyone. Training arrangements are often made with experts for activities like swimming, shooting, cricket, tennis, music, choreography,

debating, dramatics etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmc.ac.in/uploads/staticfiles/naac/supportingdocuments/criterion4/4.1.2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

61

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmc.ac.in/uploads/staticfiles/naac/supportingdocuments/criterion4/4.1.3/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

63.12

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)	

The College Library is fully air-conditioned, wi-fi enabled and has a seating capacity of 220 users. A wi-fi enablede-resource Centre has been established on the second floor of the Library consisting of 24nodes to enable students to access information for their academic pursuits through internet and e- resources. Additionally, 5 computers have been installed for the faculty.

The Library uses Troodon ILMS software, version 4.0 which was fully automated in 2006. Some of the key features of the software provided by Comtek Services Pvt. Ltd. are easy to use- Graphical User Interface, unicode support with Multilingual Search and export facility for most reports.

The Online Public Access Catalogue module of the software allows library database searching by entering preferred terms and is mainly used for information retrieval.

The Circulation module of the software covers all the operations of circulation right from creating member records to printing of reminders for outstanding books. The key features of the module are single screen Issue, Return and Renewal with total details of members, membership records with photo and statistical reports on membership.

The Database Maintenance module covers all operations of database creation and maintenance. It takes records from the acquisition module for the books recently acquired. The key features of the module are duplicate checks with on-screen record comparison, provision to scan and add News Paper Clipping Article Indexing and Accession register printing. Additionally, the software has an excellent Support and Updates system.

To ensure original writing among students and teachers, the Library also has access to a fully automated software, URKUND which checks submitted text for plagiarism

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.jmc.ac.in/facilities/library

4.2.2 - The institution has subscription for the	B. Any 3 of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.82

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

497

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Hardware Infrastructure

- Institute has 100 Desktops/Workstations and a total of 662laptops out of which 659are available for students.
- The college uses Acer and HP workstations.
- Computer Labs have adequate number of desktops maintaining student to computer ratio of 1:1 most of the times. In addition there are 19HP Deskjet printers in the administrative block.
- The college uses 53 LCD projectors (Hitachi/Epson/NEC/Panasonic/Sony), 5 in the computer Lab, 1 in the IQAC room, 6 in the library (block), 2 in the auditorium and the rest are used in the teaching block.
- This infrastructure is complemented by Risograph, computer networking devices, scanners and interactive teaching board etc.
- The College has employed a full time IT consultant for maintenance and support of the ICT infrastructure.
- In general, computing and internet facilities are available to all teachers and students on the campus.
- The institution provides access to desktop systems and laptops to both faculty and students which allows them to use computer aid for academic projects, practical sessions and for learning.
- To make the learning process more effective various innovative methods are used by the teachers. This includes giving group assignments and having power point presentations, where students can discuss and explore their knowledge together. Learning combined with visual presentations or working on certain software is much more enjoyable and comprehensive for the students.

Software Infrastructure

- The College has four high configuration servers to allow fast transmission of data to the various computers. These servers are: Windows Based Active Directory, Kaspersky antivirus, Library OPAC and SONET.
- All the computers are supported by a 100mpbs LAN and a 2500-user capacity Wi-fi system.
- The desktops are running on windows 7, windows 7 pro, windows 10 and windows 10 pro operating systems while the laptops operate on Ubuntu.
- Most of the desktops have office 2010 pro installed and a few are running on office 365 and office 2016 pro. Laptops are functioning on open office.
- Office automation packages like Open Office, MS Office and Antivirus are purchased by the college and updated

regularly.

- The college provides all standard Econometrics, Statistical, computational and scientific typesetting packages such as Python, R, SPSS, Stata, MATLAB, Wolfram Mathematica, Tally ERP9, Taxman for education, Visual Studio 2010, Miktex, Java, Maxima and Pascal. These are either open access software or available through Delhi University. Stata 13 license was purchased by the college, this was upgraded to version 14 later.

- A back up is taken for all the systems every three months, windows and anti-virus are updated on a regular basis. LAN and Network connections are also monitored by the IT consultant.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmc.ac.in/facilities/ict

4.3.2 - Number of Computers

100

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

75.83

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. A full time Care Taker supervises the maintenance work carried out by trained in-house experts. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per the requirements with Purchase Committee consisting of the Principal as Chairman, Bursar, 3 faculty members and SO, Accounts holding regular meetings to approve necessary purchases for maintenance of College infrastructure. IT machines and softwares are continuously upgraded to ensure the market relevance of acquired skills.

Classrooms

The College has a separate Teaching Block with ICT enabled, well-functioning and maintained classrooms and tutorial rooms. Floor in-charges on every floor of the Classroom Building help students with ICT related work and report to the full time Care Taker with respect to maintenance of the classrooms.

Servicing of Class Projectors' Lenses and Filters is done annually. A team of efficient workers is responsible for keeping the college premises clean.

Laboratories

The College has a Psychology Lab with Psychometric tools, maintained by a Lab Attendant. The precision of the Lab instruments is frequently checked internally with external help

taken whenever required. The B.El.Ed Lab containing print, audio-visual and teaching-learning resources is maintained by a full time non-teaching staff member. She maintains records of resources, handles issue and return of resources, maintains them and supports faculty in use of resources.

A Healthcare Lab has been established for students opting for B.Voc-Healthcare Management Course to provide them with hands-on training in hospital functioning. All inventory kept in the Lab is maintained by a faculty member.

Library

A Library Committee comprising of the Principal, Librarian and TICs of all Departments meets twice a year to discuss improvement/update of facilities provided by the library. The Library is maintained by 7 staff members headed by the Librarian. Daily dusting of books is done and occasionally, vacuum cleaner is used.

A team of 7 Faculty members and the entire Library staff conduct stock verification involving counting of books and matching the numbers with official records every year. Around 800- 900 books are sent every year for binding, to keep them in good form.

IT Infrastructure

All computers in the college have UPS facility with Server Windows monitored and Antivirus updated on a daily basis and full system backup of MS Office done every quarter.

The College has appointed an IT Consultant to provide regular support services relating to computer hardware and software. A three member team, also consisting of the IT Consultant checks projectors in College yearly and College Computer systems half yearly.

Sports

A Sports Committee comprising of 2 faculty members from the Department of Physical Education and 3 faculty members from other Departments holds monthly meetings for maintenance of sports infrastructure. The Gymnasium and Open Gymnasium, both established in 2017 are cleaned regularly. The Gymnasium has a Fitness Trainer and a Gymnasium Attendant who ensure that the equipment is in perfect working condition. Some of the equipment is under

warranty, maintained by Power House Sports International.

The College has a Sports Store room with sports equipment for 30 sports. A sports room has also been established for conducting official work related to sports. Both the Sports room and Sports Store room are maintained by a Sports Attendant. He also ensures regular upkeep of Yoga room, Badminton Court and Table Tennis Court.

The Lawn Tennis and Cricket Fields are being maintained by MaxTennis Academy and S.M. Cricket Academy respectively. The Football Ground in College is maintained by a team of dedicated gardeners and a ground man.

Canteen

The canteen was restructured into an open-kitchen canteen in 2017. The food is prepared and served hygienically by 10-12 workers who wear aprons, head covers, service hand gloves etc. The Canteen has opened a fruits and fresh juice corner to cater to the nutritional needs of students. The Canteen promotes consumption of steamed food over fried food and less usage of spices. It is properly cleaned every day with pest control done every three months. Adequate steps like substitution of plastic plates with stainless steel plates, selling items packed in non-plastic material, discouraging single-use plastic, etc are being taken with the aim of making the Canteen plastic free. The following are some of the guidelines of Food Safety and Standards Authority of India followed by the College Canteen :-

Raw materials used in the kitchen are listed and approved by FSSAI. Processed material is purchased from identified vendors. Food contact surfaces are smooth for cleaning and without any pits, corrosion or foreign matter.

College Lawns

The College has a team of six efficient and experienced gardeners to maintain the lawns and flora of the College. Under an initiative by Enactus JMC, around 2000 kgs of compost is produced yearly through pits located in College.

Rooftop Solar Power Plant

JMC is the first Delhi University College to set up an on grid Solar Plant. It is a 40 kW Solar Grid Interactive Power Plant with

a unit generation capacity of 57600 per year, installed and maintained by Boond Engineering & Development Private Ltd. The system installed has generated around 171 MW energy from 16/02/2016 to 07/05/2019. The plant also helps in providing Environmental Science students on-site exposure to working of a solar power plant.

Other Information

The College water tanks are cleaned annually by a company named 'Tanclean'. The College also has an RO water Plant on the roof installed by Ion Exchange Company. A water chiller plant has also been installed by Voltas. A Firewater Pumping System has been set up that covers the entire College. An annual contract with Otis Elevator Company ensures maintenance of the three lifts in College. The College has a power generator, serviced annually by Vidyut Engineers. To conserve water, rainwater harvesting system has been developed in the College.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.jmc.ac.in/facilities/laboratories

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

21

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

407

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://www.jmc.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

700

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

700

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

210

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

421

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

56

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

76

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- **The JMC Student Council, first formed in 1970, is elected annually through a fair and democratic process by active participation of all students.**

- **The Student Council consists of a President (Third year student), Vice-President (Second year student), departmental and societal presidents, vice presidents, treasurers, and class representatives.**

- **Owing to the pandemic and the consequent online teaching, elections for the students' council were conducted through an online campaign and voting process for the first time on September 28, 2020.**

- **The Student Council is officially recognized and felicitated during the annual PTSA ceremony. During the ceremony, all members of the Student Council led by the President and the Vice-President of the council take an oath to serve in the interest of the institution and the society with integrity and devotion.**

- The Student Council - elected to represent the fellow students - work with the Principal, faculty convenors, and students for organizing events and also building a bridge between the faculty members, administrative staff, and students.

- The Student Council members help the faculty and administration in the Admission process and the Orientation Programmes organised for new students annually.

- The student council members also help in organising Freshers' Welcome Party, Teacher's Day, PTSA, the annual College Fest – Montage and Farewell to the Final year students. In 2020-2021, most of these activities were organized online in adherence to safety protocols. This included a freshers programme complete with a virtual campus, cultural performances and even an Instagram filter to build a sense of community.

- In 2020-2021, the Council also took up an initiative called the Covid Care to provide psycho-social support, vaccine related information, unwinding sessions and intercessory prayer meetings for the staff and students at JMC in the trying times of COVID-19.

- The Board of Management and Staff at JMC actively encourages the Student Council to engage in a process of dialogue and consultation to help address student concerns. Students' Council conducts regular meetings with the office bearers and other students to address grievances and make the process of running societies and organizing various literary, cultural and sports events smoother by seeking suggestions from other students.

- Student societies: The College focuses on educating young women and training them in responsibility and accountability, enabling them to take their positions in a competitive world. Students are encouraged to participate in activities beyond their academic curricula so they become confident and well balanced individuals.

  o There are several student societies that cater to a range of interests encouraging the students to hone their unique talents and managerial skills. At present, there are more than 25 such societies ranging from Indian classical dance and music societies to

marketing and entrepreneurship cells.

- Besides representing the institution at different colleges and Universities, these societies also organize competitive events and showcase their talents in the various in-house events organized within JMC.

- Academic Association: Each student, by default after admission also becomes a member of an Academic Association depending on the course joined. Each academic association is led by a President (Third year student), Vice-President (Second year student), and a Treasurer/ Secretary (First year student). Guided by the association in-charge (a faculty member), the association organizes seminars, symposia, debates, lectures, academic festivals etc. throughout the academic year.

- Class Representative System: Besides an active Student Council, each class also has a Class Representative who acts as a bridge between her fellow students and the teachers. She ensures timely dissemination of information regarding events, examinations, and even learning material.

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in/iqac/deptreport
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

145

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The JMC OSA

The JMC Alumni society – Old Students Association is a non-profit making registered Society, under the Societies Registration Act 1860, New Delhi bearing the Registration No: S/ND/507/2014. The Association is dedicated to bringing together the alumni committee on a common platform to build another channel of personal and professional support to members through "Self Help" within the community. The Mission of JMC OSA is to provide a vibrant, global network and forum that connects and engages the alumni with their Alma Mater.

The objectives of the Association are:

1. Planning and organizing successful reunions which JMC has been doing in the second week of January (2nd Saturday) on an annual basis.

2. Involving alumni in student development through participation in ongoing academic activities including teaching, research, workshops, conferences, and placements.

3. Championing all relevant fundraising activities to the development of the college

4. Promoting best practices in different areas of social life for the benefit of society

In 2020-2021, keeping in mind the safety protocols due to the Pandemic, the Alumni association did not engage the entire alumni body. Independently however, various departments like Economics, Political Science and Sociology organized online meets allowing alumni in different parts of the world to interact with each other and the teachers. The meetings provided the alumni with the opportunity to express their appreciation for college, their department, and the teachers who guided them throughout college life. The College also maintains regular contact with the alumni and former faculty through various email groups and social networking sites such as Facebook.

The Alumni are very active in promoting, mentoring and guiding the current students of the College. It has also worked extensively in connecting the alumni with its Alma Mater through motivational talks, workshops by eminent Alumni at various levels. For instance, the Political Science Association invited a panel of alumni to talk about their career paths after obtaining a Bachelors' degree in Political Science and enlighten all the current batches with future prospects. The Mathematics department and Commerce department have also organized a series of programs with their alumni as panelists. Our former faculty and alumni have also been keenly involved in all major college functions such as the annual college festival, PTSA, and so on.

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in/alumnae/intro
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Vision and Mission of Jesus and Mary College are reviewed and

redefined in view of changing national and global trends in education. Goals are set to attain the objectives enshrined in national policy for higher education. In the present context, the vision of the College is to be a global leader in education and a valuable partner in the evolution of a just, humane and inclusive society in India. ? The institution strives to stand true to the aspirations of St Claudine Thevenet, the foundress of the Congregation of Religious of Jesus and Mary. She devoted her life for the cause of women's education and upliftment in the eighteenth and early decades of the nineteenth century. The institution is governed by the Congregation and holds the spirit of inclusiveness and empowering those women who are at the margins of our society. ? The institution's Vision and Mission reflect the distinctive characteristics of the institution. The College caters to the educational, social, cultural and economic needs of the society. All these characteristics are reflected in its policies. High quality educational programmes and healthy practices are being implemented keeping in mind the policy of uncompromising adherence to the values and principles of inclusion, responsibility and social accountability. ? The Governing Body and the Principal together work towards the designing and implementation of the institutional quality policy. The various administrative and academic departments of the College are effectively governed through a constitution of mandatory bodies such as IQAC, Staff Council, ICC, EOC, Purchase Committee etc. having well-defined roles and principles keeping in sync with the vision and mission of the College. ? The Principal forms the committees under the convenorship of a teacher or a non- teaching staff with members from teaching staff, non-teaching staff and students for overall management of the various operations of the college, such as, admission, academic coordination, conduct of examinations, promotion of research and extension activities, development of infrastructure-facilities, appointment of staff, maintenance of service records, encouraging cultural activities, implementation of healthy practices in the campus and inculcation of the spirit of national integrity and social responsibility. ? The Principal is ably supported by the Teachers-in-Charge who help in executing the strategic and perspective plans through their department members. ? The College strives to address the needs of the society through innovative actions,

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in/about/visionmission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

? Jesus and Mary College follows the practice of decentralisation in its true sense, in all the three important pillars of the institution such as academics, administration and extra-curricular activities. ? The practice of decentralisation and participatory management is reflected in all the activities of the College through a strong and efficient Organogram of Committees/Societies, which includes the IQAC, the Staff Council, Student Council, Time Table Committee, and various Cultural Societies. ? All the major stakeholders of the College including Management, The Governing Body, The Principal, Teaching and Non-Teaching Staff, Parents, Students and Alumni work in a democratic way of governance following the tacit rules of accountability in execution of their duties and responsibilities. CASE STUDY OF MONTAGE, THE ANNUAL CULTURAL FESTIVAL OF THE COLLEGE ? Montage, the Annual Cultural Festival of the College showcases the practice of decentralisation and participative management in entirety. ? The primary objective of decentralisation with regard to this particular cultural event is to reorient organisational culture, thin out the official hierarchy, extend opportunities for teachers as well as students to contribute profoundly, enrich the decision-making process, and nurture greater democratic professionalism, together with proficient event management. ? The decision to hold the Annual Cultural Festival is taken by the Staff Council and then the Student Council of the College is entrusted with the task of organizing the event. ? The students, non-teaching staff and teachers work together as active members in managing the entire event. To strengthen the idea of participative decision-making, the Principal of the College has consultations with the staff members and student representatives. ? Under the guidance of Staff Advisors to Student Council, various Committees and Sub-Committees are constituted to take care of Sponsorship, Finance and Accounts, Programmes, Stalls, Security, Publicity and Logistics. ? Each Committee/Sub-Committee has Teaching and Non-teaching members as Staff Advisors and some students who are part of the Students Core Committee. ? The Sponsorship Committee seeks opportunities for arranging funds from various sources such as

corporate houses, business establishments, individual donors etc.

? The Finance and Accounts Committee allocates funds to the societies for their respective events based on the budget prepared by the societies and presented to the Committee. ? The Stalls Committee manages the setup of food and goods stalls during the two days of the festival. ? The Security Committee in co-ordination with Delhi Police ensures that the event is conducted in a safe and secure environment. ? The Montage Core Committee and The Principal put up Duty Charts for Teaching and Non-Teaching Staff. Each staff member has to voluntarily sign up for the slots of duties on both days of the event. ? Decentralisation of administration in Montage refers primarily to a process, in which students are given a free hand to take decisions about the judicious use of resources, financial management, execution of programmes, security arrangements, and so on. This sort of decentralisation allows the students to be more responsible, responsive, sensitive and pro-active to exercise their own discretion for planning and execution in a participatory and democratic environment.

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in/montage
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional perspective plan aligns with the vision and mission of the institution, which are the constant driving factors for improving academic quality policies and strategies. It is effectively deployed to focus on bringing quality improvements in the areas of: 1. Curricular Planning and Implementation 2. Teaching- Learning Processes 3. Research, Collaboration and Extension Activities 4. Academic infrastructural facilities 5. Student Support Activities and Student Progression 6. Internal Quality Assurance System 7. Institutional Values and Best Practices 8. Governance, Leadership and Management At the beginning of the academic year, various bodies and committees that constitute the Organogram of the institution, chalk out the strategic plan of events and activities which will support the growth and development in these key areas and at the end of the year, a review is taken about implementation and the outcomes of

the perspective plans.

One such broad area in which the Institutional Perspective and Strategic Plan has been successfully implemented is that of Teaching, Learning and Research. This has been achieved through the deployment of Action Plan for the following initiatives: 1. Faculty Development Programmes by RCC (Research and Collaboration Committee) and the Departments 2. Introduction of innovative Add-on/Certificate Courses by the Add On Courses Committee. 3. Collaboration with Foreign Universities for Student Exchange Programmes. 4. MoUs signed with Industry for training and development by the Placement Cell. 5. Introduction of new UG programs in Vocational Studies (B.Voc) in Health Care Management and Retail Management and IT. 6. The College has applied for Undergraduate Courses in Management Studies (BMS), B. Ed., and Post Graduate Program in History. The applications are under process by the University of Delhi. 7. New programs are introduced keeping in mind their relevance and market needs, in order to empower young women through targeted recruitment, internship programs, MOU's with various industries and other professional enrichment opportunities 8. The College has also introduced an E-journal titled, The JMC Review. It is an interdisciplinary and refereed e-journal published annually. It is a journal of criticism, practice and theory. It is an interdisciplinary journal covering a range of subjects like

anthropology, cultural studies, economics, education, English studies, history, international relations, philosophy, political science, psychology and sociology. It aims at providing an interdisciplinary platform for scholarly debates and exchange of ideas. To facilitate access to the same, it is available free of cost on the College website. 9. Emphasis on using the ICT tools for effective teaching and learning. 10. Research Training workshops are organised for students to equip them with the latest research methodologies. 11. Conferences and Seminars are organized by various departments to give an exposure to both faculty and students about the latest global trends in academics, industry, sciences and environment.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.jmc.ac.in/research/researchcollaboration
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organizational Structure of the College consists of the Management, Governing body, the Principal, the teaching staff, the non-teaching staff and the students.

- The Management of the College constitutes of the Congregation of the Sisters of Jesus and Mary. It is the highest decision-making body which is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution. This is followed by the Governing Body of the College which meets at least thrice a year to discuss issues relating to finance, infrastructure, faculty recruitment and the matters related to the overall development of College.
- The Principal is assisted by the Teachers-in-Charge (TIC) of the Departments, the Staff Council (all teaching faculty) and the Non-Teaching Staff which comprises of the Administrative Officer, Section Officers (one for Accounts Office and one for the General Administration), Senior and Junior Office Assistants and manual staff. The TIC oversees the smooth functioning of the department for which meetings are held on a regular basis to discuss issues and concerns relating to curricular and extra-curricular activities.
- Staff Council meetings are held at least twice every semester for the effective planning and implementation of programmes like teaching, learning, academic administration, curricular and extracurricular activities.
- The College also has Internal Quality Assurance Cell (IQAC) which works towards realisation of the goals of quality enhancement and sustenance. The IQAC plays an important role for monitoring the internal quality of the institution. https://www.jmc.ac.in/iqac/objectives Student Council meetings are held regularly to address the student related

issues and organizing extracurricular activities through various Cultural Societies.
https://www.jmc.ac.in/studentscouncil
- The Library organization includes Librarian, Assistant Librarian, Library clerks and library attendants. https://www.jmc.ac.in/facilities/library College Committees: Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes. Each committee consists of the Convenor and its members. https://www.jmc.ac.in/compulsory-societies, https://www.jmc.ac.in/cultural-societies
- The Anti Ragging Cell, Grievance Redressal Committee, Anti-Smoking Cell and the Internal Complaints Committee: The objective of these committees is to ensure that no violation of rules takes place within the College and work towards addressing and settling grievances if any. https://www.jmc.ac.in/about/importantcommittees, https://www.jmc.ac.in/icc

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in/uploads/staticfiles/naac/Organogram.pdf
Link to Organogram of the institution webpage	https://www.jmc.ac.in/uploads/staticfiles/naac/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Leave Benefits

- (As per University rules) 8 days of casual leave plus 2 RH are provided to both teaching and non-teaching staff.
- 20 half-pay leave can be availed by the permanent teaching staff after completing one year of service. Commuted leave not exceeding half the amount of half pay leave is granted on the basis of medical certificate.
- Non-teaching staff is allotted 10 half-pay leave in the month of January and 10 half-pay leave in July. Duty leaves of maximum 30 days to the teaching staff are provided to attend various Orientation/Refresher/Seminar/workshops/Training Programs as per the Government rules. Nonteaching staff is also given duty leave.
- Female teaching and non-teaching staff can avail a Maternity Leave of 180 days as per Government rules.
- Male teaching and non-teaching staff can avail Paternity Leave of 15 days. Study leave up to 3 years is provided to both teaching and non-teaching staff.
- A Sabbatical Leave of 2 years may also be availed by the teaching staff subject to certain conditions.
- Leave given to teaching staff to participate and present papers and to the non-teaching staff for participation in Conference/ Seminars/ Workshops/ FDP,etc.
- Retirement Benefits (As per the University Rules) GPF (General Provident Fund) which allows Pension to employees after superannuation. CPF:
- In accordance with the University guidelines, the College has offered the option of Contributory Provident Scheme whereby the Management contributes its share equal to the share of the employee every month. Gratuity NPS (National Pension Scheme for employees who joined services after 01.01.2004) Encashment of Earned Leave.

Medical Leave

- Medical reimbursement as per rules Infirmary Facility at College Health Checkup Camps are regularly organized by the College through tie-ups with hospitals.
- Loan Benefits Both the teaching and non-teaching staff can avail Loan facilities as per Government rules . Quick

Provident Fund Loan Facility – 100% of those who applied have availed the benefit.

- Faculty Development Programmes Faculty Enhancement programmes for skill up-gradation and training are organized for both teaching and non-teaching staff.
- Permission is readily granted to participate in Refresher Courses/ Orientation Programmes/ ShortTerm Courses to the teaching staff for professional development.
- Computer Training Courses are provided for teachers to help them hone their e-skills and the nonteaching staff is sent to attend computer training courses organized by the University.

Support Facilities

- Canteen
- Staff Cafeteria
- Grievance Redressal cell.
- Internal Complaints Committee
- Parking facilities for both teaching and non-teaching staff.
- Clean drinking water facilities.
- Bank facilities
- Facilities such as lifts, ramps, braille, and others for differently abled ICT Facilities
- The College is fully Wi-Fi enabled.
- Two full-fledged Computer labs and a Psychology lab for research work for both students and faculty.
- Audio-Visual Lab and Research Centre. Laptop/Desktop facilities are provided in the library and staff room.
- Recreational Activities for Physical and Emotional Wellbeing One-day annual excursion for both teaching and non-teaching staff.
- Separate department rooms are provided to the teaching staff. Outdoor and indoor Gymnasium facilities for all.
- March Past and other games held during Sports Day for both teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/14341/14341_165_402.pdf?1650555580
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

95

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teacher's Self Appraisal

- **The College requires that the teachers furnish a self-evaluation form every year ,available on the College website. This provides an insight into one's own assessment of effectiveness of the teaching style and its impact on the students.**
- **It highlights how the teacher handles different situations that affect the learning progress of the students. It also makes known the involvement of the teacher in both academic and administrative activities .**
- **Through this form, a teacher can showcase his/her continuous professional development(paper presentations, publications, seminars and conferences attended) etc.**
- **Departments collate the data for appraisal of teaching-learning activities of teachers in the form of departmental reports which are then forwarded to the Principal.**
- **The IQAC of the college assesses the report submitted by the faculty/department and does an academic audit which is then shared with the departments.**
- **Next, the departments fill a self assessment proforma and prepare an Action Taken Report, appraised by the external auditor who is an expert in the discipline.**
- **The performance appraisal is also used for Career Advancement of the teachers who are updated about their performance at each level. If there is a scope for improvement on the part of the teacher, they are advised to**

- upgrade themselves.
- This is crucial for later promotions as per the norms. The whole system is carried out in a confidential manner.
- The respective teacher is informed about thesame and suggestions given.
- The link for APAR is available on the website for the teachers to fill the annual performance appraisal report.

Non-Teaching Appraisal

- The College follows the performance appraisal procedures as per UGC norms.
- Each employee fills and submits online the Annual Performance Appraisal Report (APAR).
- This Document is then Certified by the respective Reporting Officer of the employee and further certified by Reviewing Officer.
- Both Reviewing and Reporting Officers accord points to the concerned employee on a scale of 10 after a careful insight into the self-appraisal report filled .
- A constructive feedback is given to the employee so that they can further enhance their performance level and efficiency. The administrative audit is conducted by IQAC and external agency.

Teacher's Evaluation by Students

- Students are given the opportunity to provide their feedback of the teachers. As per the procedures outlined by the IQAC, the feedback forms are available online on College website and the Teacher-in-Charge (TIC) ensures that the students of the department fill the feedback questionnaire.
- The questionnaire is structured to elicit responses for parameters like communication skills, subject knowledge, discipline, work-ethics, curriculum to provide effective mentoring and career guidance to students and grade the teacher's ability in creating an interactive, discussion-oriented and democratic classroom.
- These forms are then evaluated by TIC and the Principal of the institution with the help of IQAC who analyses all the reports and meets with teachers with constructive feedback and corrective measures

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit: ? Internal audit is a continuous process, which ensues after each and every financial transaction, whereby the college itself carries out the initial stage of the internal audit. ? In the initial stage, the officer in-charge scrutinizes and verifies the financial data. The Administrative Officer and the Principal for purpose of clarity, authenticity, transparency and financial accuracy, again scrutinize this. ? The Bursar, the Principal and the Section Officer (Accounts) closely monitor the Income/Expenditure. The Institution is liberal, yet follows the strategy of restraint as far as the expenditure is concerned. ? Proper procedure for purchases is adopted. Quotations are called for and prices are compared. The Institution has formed a Purchase Committee for the purpose. ? The audit wing of the UGC visits the college periodically and inspects all the files pertaining to the financial matters that the college has availed of and all the receipts and payments in the college. ? They, in turn, submit the audit report to the college authorities. ? Corrections are effected on the basis of the audit report and clarifications called by them are submitted as an audit reply. ? For the grants received from the UGC, utilization certificates are prepared according to the allowed expenditure under various heads. ? The Utilisation Grant Certificates are annually submitted to UGC. External Audit: ? The external audit takes place annually after the completion of every financial year. The college appoints an auditor (Charted Accountant). The auditing goes on for 8 to 15 days during the month of May. ? The bills and vouchers of the revenue expenditure are checked. The vouchers and proper record with the concerned Department of the capital expenditure is also checked and verified. ? Departmental Accession Register, Dead Stock Registers/Purchase Registers are physically checked. ? The external auditor also audits the Utilisation Grant Certificates.

? Statutory external audit and assessment of Income-Expenditure

and Receipt- Payment is also done by CAG. ? The audit objections/compliance, if any, is handled by Accounts Department.

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4910827.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Major sources of institutional receipts/funding:

- **95% funds are through UGC Grant**
- **5% trust share is generated by the College**
- **Fees from students for regular and add-on courses**
- **Rent from letting out various parts of land/building:**
  - **Bank**

Utilization of Resources

- **The College has a Governing Body, Planning and Purchase Committee, Library ,Building Committee and various associated bodies which help in the preparation, division, allocation and utilization of funds. UGC funds are deposited in a separate bank account.**
- **The utilization of these funds is ensured through financial auditing at the end of each financial year.**

- **Fees received from students are used for development of the college, non-grant faculty and staff salaries,students activities and are properly audited. Physical and Academic facilities are augmented for students.**
- **Library services and Sports services are strengthened. Laboratories are augmented and IT infrastructure is increased.**
- **Number of workshops and seminars are organized.**
- **National and International Conferences are organized. Guest lectures, field trips, industrial visits are organized for students.**
- **The Purchase Committee decides the policy and procedure for purchasing any item.**
- **Each item is purchased by comparing a minimum of three quotations received from different vendors.**
- **All purchases are done through a tender system. Each and every transaction is supported by the vouchers.**
- **All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through Cheques/Electronic mode.**
- **Only authorized persons by management can operate the transaction through the bank.**
- **The accounts are maintained by Tally Software, so all the entries can be monitored by authorities. For each and every financial transaction proper permission is taken from the Principal of the College.**

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in/
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Jesus and Mary College has a rich culture of institutional functioning through participation among all stakeholders especially faculty, students and the non-teaching staff. The IQAC plays an important role in ensuring quality of the functioning of administrative and academic units of the college. In order to make the students aware of the current and futuristic challenges and opportunities, the teaching faculty is encouraged and motivated to develop a scientific temper so as to propagate a research culture

amongst the students. This is achieved by constantly sharing new research findings in their respective fields with the students.

The two practices institutionalized by IQAC are:

1.Promotion of Research

2.Streamlining of Administration

Promotion of Research

IQAC recognizes the significance of promoting a research environment amongst staff and students. To this end, IQAC has established a Research and Collaboration Centre in the College.

It is run by a committee, comprising the Principal of the college and six senior teachers from various departments. The main thrust of RCC is towards:

Helping the interested teachers in writing research project proposals and publishing the research works by conducting Research Methodology Workshops.

Providing the latest information about the quality journals of Scopus and UGC Care list and encouraging them to publish prolifically.

Initiating interdisciplinary research projects undertaken by students and mentored by teachers.

Establishing collaborations with Indian and foreign universities of eminence with the objective of encouraging student and faculty exchange programmes.

Conducting FDP to bring the knowledge of the teachers at par with the latest developments in their respective disciplines.

Organising National and International level Seminars and Conferences on subjects enveloping a broad range of themes/sub themes relevant to modern day education in HEIs.

Encouraging teachers to apply to research organisations like UGC, ICSSR, ICHR, and so on for funding of research projects.

IQAC organizes ICT workshops to enable teachers to intersperse technology in curriculum to make the art of classroom pedagogy

more relevant and interesting for students.

Streamlining of Administrative Practices

IQAC takes care of the needs of the administrative staff to improve their work atmosphere, both at the professional and emotional fronts. The IQAC proposes a number of best practices in various aspects of functioning of the administrative branch.

Administrative Audit is conducted from time to time.

IQAC believes in establishing a democratic pattern of administration. The Management along with the Principal ensures that equal opportunities are given to staff members who are best suited for a particular department and also, they are provided with opportunities to hone their skills.

The IQAC has developed a Non-teaching Self Evaluation & Feedback Form for the personal improvement of the staff members and to take suggestions for betterment of their performance, thus providing encouragement for growth and improvement.

Self Enhancement Workshops are organised from time to time to improve Data Management skills of the staff.

In order to encourage a harmonious work atmosphere amongst the administrative staff, workshops/seminars in Work Ethics, Stress Management and Emotional Well-being are conducted on regular intervals.

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in//iqac/objectives
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

It has been one of the primary concerns of IQAC to adopt practices, which will provide quality education to the students through an effective and meaningful teaching-learning process. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavours of the College in keeping

with its vision and mission.

IQAC achieves this through mainly two practices, viz.,

1.Conducting Academic Audits annually wherein departments are made to do a SWOC Analysis of their performance based on results, research projects, effective curriculum implementation and use of ICT-related pedagogical methodologies. Based on the audit, the IQAC gives constructive feedback to the Departments suggesting measures for internal quality enhancement. It makes recommendations for the Departments to do self-evaluation and to set higher goals to meet new challenges.

2.Collecting feedback from stakeholders like students, parents, staff and alumni to facilitate teaching-learning reforms. This helps in obtaining an unbiased and honest opinion about the institutional performance especially in academics. Student feedback of teachers is conducted regularly. A careful analysis of the feedback received is done and communicated to the teachers to enable them to enhance their teaching skills and their relationship with the students.

Based on the information received due to implementation of the above two practices, IQAC, post accreditation, has been able to develop a system for conscious, consistent and catalytic action to bring about reforms in teaching-learning process, structure, methodologies and learning outcomes.

Two broad areas where these reforms are reflected are as follows:

Attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes

IQAC suggests innovative pedagogical methodologies like Power Point Presentations, Projects, Field Trips, Role Plays, Workshops, videos etc. in addition to the completion of curriculum through Assignments, Class Tests, Tutorials etc.

IQAC promotes the culture of research amongst students by organizing Research Workshops for students.

Departments are encouraged to organize Conferences and Seminars on themes relevant to the educational needs and futuristic growth of the students.

Collaborations are established with foreign Universities and

Colleges so as to provide global exposure to the students through Student Exchange Programmes to attend short term courses. This helps to widen the horizons of the students enabling them to gain in depth understanding of the course content.

Internship opportunities are made available to the students by inviting reputed companies to the College through the Placement Cell or the Departments.

Many Industry-Academia collaborations are established wherein students get the opportunity to keep themselves abreast of the latest trends in the various sectors viz, media, journalism, artificial intelligence, data analysis, film making, fashion designing etc. These add to the learning outcomes of the undergraduate programmes and courses being taught to the students.

JMC is one of the few colleges that offer dedicated certificate add-on courses. These courses impart life skills and are transacted by practitioners, thus providing opportunity to students for hands on experience and building bridges with the world of work.

Effective Use of ICT in Teaching and Learning

IQAC has ensured that all classrooms and labs are fully equipped with ICT facilities.

In the past five years, after accreditation (Ist Cycle), new laboratories have been constructed for two B.Voc (Bachelor of Vocation) Courses in (a) Healthcare Management (b) Retail Management & IT introduced in the year 2016.

There has been infrastructure augmentation wherein new classrooms have been constructed which are multimedia equipped with projectors and whiteboards as screens.

An Audio-Visual Room has been set up to facilitate teachers to record their lectures.

Teachers are encouraged to use ICT tools to prepare and deliver their lectures through audios, videos and PPTs.

Workshops are organized to familiarize the faculty with the various teaching and communication platforms. Research and Collaboration Centre has been established in the Library to facilitate teachers to use the ICT and e-resources for the purpose

of doing research.

File Description	Documents
Paste link for additional information	https://www.jmc.ac.in//iqac/objectives
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.jmc.ac.in/uploads/staticfiles/iqac/du%20annual%20reports/97th%20DU%20Annual%20Report.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **As a leading women's liberal arts college, our vision rests on creating a safe space for our students and providing a gender sensitive and empowering education. The pedagogy of gender sensitization is not limited to classrooms alone.**
- **We pride ourselves in having created a vibrant campus environment that allows students to think critically, and question, act and resist creatively.**

- The college has organised multiple formal events related to gender in 2020-2021.
- The Women's Studies Centre (WSC) plays a critical role in fostering gender sensitivity on campus. Programmes in the form of lectures, certificate courses, and workshops were organised throughout the year that aimed to provide an intersectional approach in creating awareness amongst students about the inequalities confronting all genders.
- The focus of the WSC provided adequate space for students to engage in open discussions and think critically on various issues such as:

1. women and labour

2. gender and sexuality

3. women and lockdown

4. women and caste

5. laws and rights

6. public health and hygiene

- WSC released the first edition of its annual magazine "Jigyasa" which included interviews of invited scholars and inputs from both the students and WSC faculty members on various kinds of inequalities.
- WSC also successfully held a National Student Seminar on "Gendered Realities in Times of Growing Authoritarianism," on 5th March 2021 to commemorate International Women's Day.
- Various departments organised events that reinforced the institution's larger vision and mission to provide empowering education to young women.
- JMC has an active Internal Complaints Committee, a statutory body formed to register complaints of harassment and to undertake formal proceedings to resolve them. The ICC and WSC organised a workshop for all the students on the issue of sexual harassment at the workplace with special emphasis on internships.
- JMC has been cognizant of the view that gender sensitization and messages of gender equality cannot be imparted in isolation from the larger community.
- WSC Research projects that furthered the goal of community inclusion:

1. "Tracing Distress and Enhanced Precarity: Gender Analysis of the Lockdown in India"

2. "Cyber-bullying, Cyber-stalking and Sexism: A Case Study of Women Students of Delhi University"

3. "Entrepreneurship of Muslim Women of Delhi-6"

- Special attention was paid to issues relevant to women in the 21st century, especially those of mental health, sexual identities, and sexual harassment in the workplace.
- For more personal and individualised help, the WSC engaged counsellors to be available to students.

File Description	Documents
Annual gender sensitization action plan	https://www.jmc.ac.in/uploads/iqac/aqar/AQAR%207.1.1.%20Action%20Plan%20and%20Action%20Taken%20Report.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jmc.ac.in/uploads/iqac/aqar/AQAR%207.1.1.%20Specific%20Facilities.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

- The use of single-use plastics is banned from the college premises as JMC is a plastic free campus.
- A Steel Crockery Bank has been set up as an alternative to single-use plastic crockery.
- Enactus JMC'S Project Sugam, launched in 2020, aims to solve the dual problem of open defecation, along with combating the increased plastic waste in our environment today. The project aims to construct public washrooms made of Ecobricks, made from plastic bottles packed compactly with used plastic to a set density, instead of conventional bricks at various locations in Delhi. The first washroom will be constructed in a slum in Sangam Vihar.
- Green Society of JMC organised 4 cycles of an at-home anti-plastic campaign, BagIt Campaign. For the campaign, the students segregated and collected plastic over the course of fifteen days per cycle. Guidelines were provided about how to segregate plastic and replace it with other environment-friendly materials.
- Peace Society organised a Zero Waste Week from 6th September to 12th September 2020. The week-long campaign began with a webinar "Roadmap to Sustainability", followed by Creative writing and Poster Making competition, quiz, and DIY competitions on the theme of sustainability. The campaign concluded with a webinar titled "Sustain'know'ability".
- In July 2020, Enactus JMC organised a webinar on "Sustainable Living in the Post-COVID World" in collaboration with Project Zero Waste, a social enterprise, based in New Delhi. Project Zero Waste's Founder and CEO, Ms. Himani Wadhwa spoke about how one can develop sustainable living practices.
- Enactus JMC's Project Sugam along with Robin Hood Army and Lakshya Jeevan Jagriti initiated 'Regard before you Disregard' – a best out of waste competition from 20th to 25th February 2021 to create awareness and re-instil the idea of recycling waste in a creative manner. The students were told to use the principle of 'reduce, reuse and recycle' and create something useful and eye-catching by using plastic as their primary material. The competition received 87 entries helping promote recycling and sustainability.
- In 2016, Enactus JMC launched Project Dhara. Enactus JMC vermicomposts organic waste to produce a low-cost environment-friendly alternative to expensive synthetic fertilizers like NPK. This initiative has empowered members of the local underprivileged community by training them to treat and manage waste to produce and sell vermicompost. We

have pits in 4 locations - JMC, a school in Pusa Road called DTEA, Panipat and Dwarka. Our location in Panipat is self-sufficient.

- Recycling workshops were held amongst students by the Green Society raise awareness about plastic waste, food waste and menstrual waste.

Liquid Waste Management

- The college has systematically reduced water wastage by building 88 Indian style toilets out of a total of 153.
- Reuse of wastewater produced by Reverse Osmosis (RO) system in the college by channelizing this water in the washrooms.
- A grease trap system is installed with three sedimentary tanks to remove excess oil and organic impurities of canteen waste before the wastewater is released. This way the Biochemical Oxygen Demand is reduced in the effluent wastewater produced by the JMC canteen.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above

  1. **Restricted entry of automobiles**

2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :	A. Any 4 or all of the above

Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

JMC values inclusionary practices in its admission policy. It has 16 scholarships and awards to encourage inclusion. We celebrate cultural, regional, linguistic, communal, socio-economic diversities through student societies.

- Jesus and Mary College Education Programme makes students key agents in empowering young minds.
    - JMCEP collaborated with NGOs etc. to providerelief work and create awareness on safe spaces for children.
- Ethnic Eight caters to the inclusion of cultural and regional identities of North-East students.
    - It organized multiple documentary film screenings.
- All India Christian University Federation works for the liberation of all people.
    - It held webinars like "Is being Christian fun?" and "Lent: A Journey Towards Easter".
- Enactus JMC empowered marginalized sections by creating livelihood opportunities through projects Dhara and Iffat.
- Nrityanjali and Tarannum: The Indian Dance and Music societies celebrated diverse cultures through webinars and performances.
- Linguistic Diversity Initiatives: JMC promotes linguistic diversity.
    - Hindi Debating Society organised inter-college debating competitions.
    - Poetry Society's held annual competitions in Hindi, Urdu, and English.

- - Magazine Society published content in English and Hindi in Dimensions 2020-21
  - Women's Study Centre engaged with cultural, regional, communal, socio-economic, and sexual diversities through research projects and webinars.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jesus and Mary College has been committed to educating our students as constitutionally aware citizens sensitized to their Fundamental Rights and Duties. Various programmes and activities are organised both by departments as well as societies.

The National Cadet Corps (NCC) unit of JMC is dedicated to creating a 'sense of patriotic commitment' for national development. The NCC appoints Campus Ambassadors in their SVEEP programme besides participating in the Republic Day Camp, Ek Bharat Sresht Bharat Camp (EBSB 1, EBSB 2, EBSB 3) and Annual Prime Minister's Rally. To promote the ideal of the Swachh Bharat Abhiyan, JMC organises cleanliness drives like Swachhta Pakhwada.

JMC has an active National Service Scheme (NSS) unit where students engage in community service programmes. International Yoga Day has been observed by the college through a session on "Self-Reliance in Health through Yoga" to celebrate the 7th International Yoga Day, 2021.

NSO in collaboration with National Service Scheme (NSS) JMC, organized a webinar on the topic "International Yoga Day" where eminent speakers were invited.

NSS celebrated the "International Yoga Day" by conducting various events like Video Demonstrations of different Yoga Asanas and Poster Making to spread awareness about procedures and benefits of

various Yoga Asanas from 18/06/2021 to 21/06/2021.

Peace Society conducted various events like Slogan Writing competition, Poster Making Competition and Essay Writing Competition on 21/06/2021 to celebrate International Yoga Day.

JMC observed the "Vigilance Awareness Week" by organizing activities to foster honesty and orient students towards fighting corruption. "National Unity Day" was observed with a pledge to celebrate our glorious history of national integration.

Through the Jesus and Mary College Education Programme (JMCEP) students teach children of underprivileged backgrounds, in sync with the 86th Constitutional Amendment Act (2002) recognizing their Fundamental Right to Education.

Hindi Debating Society organize debates on issues of national relevance, such as ''Rashtriya samriddhi aur bhrashtachar mukt Bharat',' Sanyukt parivar hi bhartiya sanskriti ki dharohar hai', and 'Vartman samay mein media loktantra ki bhumikao par khara utra hai'.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.jmc.ac.in/uploads/iqac/aqar/Supporting%20Doc%207.1.9.pdf
Any other relevant information	https://www.jmc.ac.in/jmcoutreach

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorating days, events and festivals of national importance honors the great heritage of India. Recognising the momentous contributions of historical figures to freedom and justice, likewise, inspires the youth. JMC observes several nationally and internationally significant occasions to educate our students on the history, traditions and practices of India in engaging and participatory ways.

JMC celebrated India's Independence Day with much fanfare online. Students, teachers and administrative staff joined in the celebrations, which commenced with the singing of the National Anthem, and included cultural performances carefully curated by the Indian Cultural Society.

The Republic Day was marked online with various programmes organized by Women's Study Centre.

As a tribute to the father of our nation, on 2nd October, the birth anniversary of Mahatma Gandhi, several programmes were organized by the Peace Society. There was Quiz on "Mahatma Gandhi and his teachings" and a Campaign on " What is Peace to you?". The idea was to familiarize students with the life and philosophy of Gandhiji. Since its launch on 2nd October 2014, as part of the Swachh Bharat Abhiyan which seeks to accomplish one of the cherished principles of Gandhiji, JMC undertakes several measures to enlighten students about the importance of hygiene and sanitation on an individual, local, regional and national level.

NSSorganized online "National Youth Week" from 13/01/2021 to 16/01/2021 by conducting different events like poster making competition, essay writing competition, slogan/poetry writing

competition and video making competition.

NSS celebrated "Parakram Diwas" on 23/01/2021 to observe the Netaji Subhas Chandra Bose Jayanti.

NSS celebrated "Martyrs' Day" on 30/01/2021 to observe death anniversary of Mahatma Gandhi via paying tribute to Mahatma Gandhi through posters and short videos.

NSScelebrated "Ambedkar Jayanti" on 14/04/2021. Essay writing competition on the topic "B.R. Ambedkar's Significant Contribution: The Constitution of India"/ "Caste Today: Continuity and Challenges" was conducted.

NSScelebrated the "International Nurses Day" on 12/05/2021 to observe the birth in 1820 of Florence Nightingale, the foundational philosopher of modern nursing. Events like poem writing and poster making were conducted.

Dr. Sarvepalli birth anniversary on 5th Sept, observed nationally as Teacher's Day, was celebrated at both the department and college levels. Numerous programmes were organized by our students to remember and pay homage to the valuable contributions of the teaching community.

Sardar Vallabhai Patel's birthday on 31st October was commemorated as National Unity Day.

Since 2015, JMC celebrates 21st June International Yoga Day, acknowledging the transnational role of Yoga, an ancient Indian knowledge system, in promoting physico-mental health. This year National Sports Organization (NSO) in collaboration with the Department of Commerce organized a webinar on "Self-Reliance in Health through Yoga" to celebrate the 7th International Yoga Day, 2021.

NSO in collaboration with National Service Scheme (NSS) JMC, organized a webinar on topic "International Yoga Day" where eminent speakers were invited.

NSS celebrated the "International Yoga Day" via conducting various events like Video Demonstrations of different Yoga Asanas and Poster Making to spread awareness about Procedures and Benefits of Various Yoga Asanas from 18/06/2021 to 21/06/2021.

Peace society conducted various events like slogan writing

competition, poster making competition and essay writing competition on 21/06/2021 to celebrate International Yoga Day.

International Girl Child's Day was celebrated on 12th October by WSC and NSS through various events sensitizing students to the challenges faced by a girl child in our society. The WSC also commemorated International Women's Day on 5th March with student seminars and discussions to honour the historical and contemporary struggles of women for empowerment.

JMC celebrates pan-Indian festivals like Diwali and Christmas. Christmas was celebrated the singing of Christmas carols, among other activities. JMC celebrate these and other regional festivals like Lohri to inculcate a sense of respect for our religio-cultural diversity among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: "The Gift of Green": Towards Building a Sustainable and Clean College Campus"

2. Objectives of the Practice (100 words)

At JMC, we strive to create a model of education that is based on compassion and mindful living. The Green Campus initiative began with an objective of fostering a culture of eco- friendly practices and making the campus environmentally sustainable. We aim to build a campus that is plastic free, produces minimal waste, conserves energy, protects biodiversity and practices self-

sustainability in areas of power, water and cleanliness. This is a collective endeavor of our students, staff and neighbouring community in an effort to recognize our place and responsibility on this planet.

3. The Context (150 words)

The relationship between JMC and nature is a long and enduring one, something that students and staff of the college are aware of. The buildings of this educational institution stand on the solid rock of the Aravali range, a topographical feature that the Congregation along with the Northern Construction Company have consciously chosen to preserve and protect. 11.88% of the 14.1 acre lush campus in the Diplomatic Enclave is built up. The rest of the campus can be categorized as playgrounds, lawns and gardens. A huge area is left in its natural form and acts as a natural habitat for biodiversity. The variety of species of grasses, herbs, shrubs and trees also help in recharging of groundwater.

4. The Practice (400 words)

Infrastructural Practice

JMC has been consistently working towards creating and maintaining an eco-friendly and clean campus.

- While cutting trees on campus is strictly prohibited, JMC plants new trees each year and maintains a Kitchen Garden and Green House. Bird watching and tree identification walks are often carried out.
- The campus is single-use plastic free. Steel crockery is used in the canteen.
- Environment-friendly, energy-saving electrical appliances that reduce wasteful inefficiencies have been installed. The electrical wiring is protected against leakage and short circuit at three levels: MCBs on all floors; ELCBs for each building; and Electric feeder station for the campus set up by NDMC. We have phased out 95% of CFL and conventional light sources with LED lighting.
- The college uses solar energy and practices rainwater harvesting.
- Waste water coming out of the Reverse Osmosis (RO) system is

- reused by channelizing this water to the washrooms.
- Grease trap system is installed with three sedimentary tanks to remove excess oil and organic impurities of canteen waste before the waste water is released. This reduces Biochemical Oxygen Demand in the effluent waste water produced by the JMC canteen.

Green Campus Initiatives

- Green initiatives in college are student driven. The Green Society boasts of over 500 active student members. It has organized innumerable events to raise awareness around environmental issues, some of which have been under the directive of Ministry of Environment, Government of Delhi. It also organised an at-home anti-plastic campaign, BagIt Campaign. For the campaign, the students segregated and collected plastic over the course of fifteen days per cycle.
- Enactus JMC has undertaken noteworthy waste management projects, namely Project Sugam, Project Dhara and Project Iffat, that tackle the problem of waste management and provide employment to women from marginalized communities. It also organises webinars, workshops and competitions to raise awareness about environmental issues.
- As the ban on plastic use extends to invited business entities like stall owners, external caterers, promotional stalls, etc., Mercatus runs a Crockery Bank to supply caterers with steel crockery for college events.
- On World Environment Day commemorated on 5th June each year, NSS organised competitions and an at-home Tree Plantation Drive wherein students planted saplings at home and in neighbouring communities.
- Peace Society organised a Zero Waste Week from 6th September to 12th September 2020. The week-long campaign began with a webinar "Roadmap to Sustainability", followed by Creative writing and Poster Making competition, quiz, and DIY competitions on the theme of sustainability. The campaign concluded with a webinar titled "Sustain'know'ability".

5. Evidence of Success (200 words)

- Despite the pandemic necessitated lockdown and the consequent shutting down of colleges since March 2020, students and staff of JMC continue to be committed to

environmental issues; the ban on plastic from campus has significantly reduced our carbon footprint and has helped us to maintain a clean and green campus.

- The cleaning and greening initiatives were not limited to the campus alone this year. The solid waste management projects, anti-plastic campaign and tree plantation drives engaged with the community.
- The webinars and workshops organised by departments and societies spread awareness about sustainability and climate change not only to college students but also see participation from all over the country.
- JMC campus uses solar street-lights from 7 PM to 5 AM.
- Enactus JMC won the following awards and fellowships for its projects:

Year

Category

Organising Agency

Award

2020

Best Collaborative Ideas

Enactus India

Grant

2020

KPMG Business Ethics Grant

KPMG

Fellowship Programme

2021

Swachhta Saarthi Fellowship (SSF)

The Office of Principal Scientific Advisor to the Government Of India

6. Problems Encountered and Resources Required (150 words)

We faced problems in efficient maintenance of solar power generation. There were technical faults including failure of one of the inverters. This reduced the efficiency of in-house solar panels.

An inadequate supply of plastic alternatives increases their cost which makes them less popular in society.

The pandemic has adversely affected our ongoing green initiatives. Maintenance of the lush green cover has been difficult due to the manpower availability being impacted by the lockdown.

Due to the onset of COVID-19, (a) Project Dhara had to halt the production of its manure, keeping the health of its beneficiaries in mind, (b) Project Iffat was unable to collect soaps, as the hotel industry is adversely affected (c) Project Sugam stands suspended and (d) the Swap Shop initiative could not be implemented at the student level.

7. Notes (150 words)

Some suggestions for future green initiatives as deliberated upon in the IQAC. The aim is to encourage students to become genuine agents of change, committed to treasuring the campus environment and the neighborhood.

a). Initiatives within the campus: creating eco-friendly interior

spaces, setting up vertical gardens, creating a students gardeners team, and organising healthy competitions between departments based on green practices.

b). Make JMC a college that actively spreads the green ideology in the neighborhood and city. To identify and adopt "The JMC tree", gift it to neighbouring institutions and start green dialogues with them.

c). Further initiatives linked with fast fashion like upcycling and recycling in collaboration with women tailors, encouraging pre-cycling.

More information about the Future Green Initiatives can be found here:

https://www.jmc.ac.in/uploads/staticfiles/iqac/initiatives/Future%20Green%20Initiatives.pdf

1. Title of the Practice: Campus Placements/Internships: Empowerment Through Employment

2. Objectives of the Practice

• To connect young women with potential employers, empowering them through employability, making them socially, politically and economically active citizens.

• To provide opportunities for internship, fellowship and summer training, etc. to promote industry academia collaboration and to provide opportunities for professional growth and employment.

• To equip students with life skills and to provide career guidance about avenues open after graduation.

• To enhance employability of students by organizing pre-placement trainings.

• To invite companies from various fields in order to make range of opportunities available for the students of all courses.

3. The Context

• The institution organizes talks on academic and career development, training programs and workshops to bridge the

knowledge gap between students and the job market.

• Helping young women to become economically independent through providing a wide range of employment and entrepreneurship opportunities has been the principle objective.

• Internships, training programmes and field visits are additionally a crucial focus of departments like B.El.Ed, B.Com and B.Voc.

• Placing students in summer internships enables the students to get hands-on training to make informed career decisions. It also facilitates potential employers to assess the suitability of candidates.

4. The Practice

• JMC coordinates with various organizations for campus placements. JMC scrutinizes the companies' profiles and schedules a preliminary presentation by them which informs the students about the job profile, working conditions and growth opportunities. The companies then conduct their standard recruitment procedures such as written tests, group discussions and interviews.

• In addition to corporate placements, the department of Elementary Education has placed our students in some of the best schools in the country.

• Aimed at training students in specific skills required by the job market, JMC's B.Voc department ensures one-month internship programmes for its final year students. The B.Voc department students have interned and have been placed in reputed organisations and hospitals like Accenture, Marks Spencer, PWC, Godrej Properties, DLF, Primus, Fortis, Medanta, CK Birla, etc.

• JMC also offers certificate courses in foreign languages like French and Spanish that add value to the students' profile.

• NEEV: A Training Development Centre provides internship opportunities to students across departments by organizing internship fairs.

• Many Industry-Academia collaborations are established wherein students get the opportunity to keep themselves abreast of the latest trends in the various sectors viz, media, journalism,

artificial intelligence, data analysis, film making, fashion designing etc. These add to the learning outcomes of the undergraduate programmes and courses being taught to the students.

• The Placement Cell and other departments have organized various sessions/talks by reputed organizations.

Some of them are:

GWEPP (Gagan's Winning Edge Persona Program), on 27th August 2020 - The topic of the webinar was "Skills to Succeed at Placements".

Teach for India, Leaders for Tomorrow Speaker Series. 3 webinars that were conducted as part of this series are: 1. 30th July 2020 - 'Are you ready to be The Leadership India Needs?' 2.13th August 2020 - 'Leadership & Impact - A Student's Perspective' 3. 27th August 2020 - '#TodaysTeens with Abish Mathew'.

T.I.M.E Delhi Webinar Series: 1. How to do well in Personal Interviews – 29th August 2020. 2.How to do well in Group Discussions – 12th September 2020 3.Resume Writing – 29th January 2021.

SI-UK India - Higher Education & Scholarships in the UK & How to write a Statement of Purpose – 26th September 2020 andUK University Career Fair – 20th March 2021.

AISSEC in Delhi IIT, on 18th March 2021 – Topic was International Internships.

ERNST & YOUNG, on 28th April 2021 - Building a successful career in professional services organization.

Campus to Corporate Simplified Volume 03: Goal Setting & Growth Mindset by NEEV.

Workshop on Risk Management by Finance and Investment Cell.

Webinar on post pandemic careers and skills required by Management Interaction Cell.

5. Evidence of Success

• For placements more than 80 reputed multi-national companies, banks, and other corporates which includes DELOITTE USI, GARTNER, APP STREET SOFTWARE PVT. LTD., ICICI BANK, ACCENTURE, GENPACT,

ERNST AND YOUNG, WIPRO and others visited the college. 105 students were placed and 240 students were provided internships by Placement Cell.

- NEEV: A Training Development Centre offered internship to 37 students across departments.

•7 students were placed by reputed schools like Presentation Convent School, St. Patricks Academy, Aravali International, Aravali International, St Mark's Senior Secondary Public School, The Vels Academy A Waldorf Inspired Cambridge International School-Erode, Tamil Nadu.

- 48 students from B.Voc Healthcare Managementand 49 students from B.Voc Retail Management IT attended internship programs.

File Description	Documents
Best practices in the Institutional website	https://www.jmc.ac.in/about/best-practices
Any other relevant information	https://www.jmc.ac.in/uploads/iqac/aqar/7.2BestPractices/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

- JMC was founded in 1968 with a mission to provide quality education to young women from all strata. In 2018 we celebrated our Golden Jubilee marking 50 years of 'Empowering Women through Transformative Education'. Our vision has been to provide transformative education to enable students to develop as women of competence, compassion and conscience so they evolve as transforming agents in society.
- JMC creates safe spaces for students. The amphitheater, the Common Room, and lawns provide spaces for public discussions. All courses offer gender-oriented papers. Gender sensitization extends beyond the classroom through events that reinforce the institution's vision.
- WSC plays a critical role in fostering gender sensitivity. Various events are regularly organised to create an intersectional awareness about gender inequalities.
- In 2020-2021, WSC focused on women and labour, gender and

- sexuality, gender and caste, women and lockdown, laws and rights, and public health and hygiene.
- Special attention was paid to relevant issues like mental health, sexual identities, and sexual harassment at the workplace. Counsellors were available online. During the lockdown, webinars addressed relevant issues.
- The Internal Complaints Committee and WSC organized a workshop on sexual harassment.
- WSC undertook research projects on "Entrepreneurship of Muslim Women of Delhi-6".

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The College stands true to its founding vision and mission of providing transformative education that will enable our students to develop as persons of competence, conscience and compassion and to create a just, humane and inclusive society. As a leading liberal arts college, our priority rests on providing a gender-sensitive and empowering education which will help them to realise their potential and self-worth. We train our students to become enlightened citizens and make a significant contribution in all spheres of national and global life. In order to pursue the goal of transforming our society as empowered individuals, the students shall have the exposure of education through various industrial-academic collaborations. This year, we plan to focus on sustainable development and environmental consciousness. We intend to realise this aim by translating JMC values into our educational pedagogy to inculcate a sense of responsibility and accountability within the students vis-à-vis the environment by organising debates and/or seminars. There will be a consolidation of plastic collection drivesand sustainable practices to preserve the campus environment. The institution will also provide opportunities to both teaching and non-teaching staff to hone their knowledge and skills through Faculty Development Programmes and Self Enhancement Workshops. We also intend to focus on streamlining data by the various departments, offices, library, committees and societies of the College. We shall also strengthen the mentor-ward system by ensuring that our students receive proper counselling and mentoring to enable them to deal with personal and career-related problems.

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